

THE ORAL RECONSTRUCTION FOUNDATION - RESEARCH SUPPORT Grant Application Policy

1. Introduction

The aim of the Oral Reconstruction Foundation (OR Foundation) is to support progress in the field of implant dentistry by creating and imparting new scientific knowledge to the benefit of patients. For this reason, the OR Foundation awards grants for:

- Young scientists and/or clinicians working within an established group
- Experienced scientists and/or clinicians working within an established group or individually.

Interdisciplinary and/or international projects are encouraged.

The applications will be considered with priority if they refer to the following topics:

- Diagnostics and planning in implant dentistry
- Hard- and soft-tissue management in implant dentistry
- Sustainability in implant-supported prosthetics
- Physiological and pathophysiological aspects in implant dentistry
- Advances in digital procedures in implant dentistry.

2. General provision

The following information is to provide guidelines for grant applications to the OR Foundation. Each application must be signed by the principal applicant, the co-applicants and the head of the research group.

By their signatures, the applicants confirm that:

- the information in the application is complete and accurate to the best knowledge of the applicants,
- the applicants have sufficient time and resources to do the research,
- the grant will only be used for the approved purpose,
- if a grant is accorded to a university or a research group, the grant will not be paid to an individual but to a research account open for the purpose of the project; this does not apply if the grant is approved for a single individual,
- the grant will not be used to fund faculty salaries exceeding a maximum of 10% of the total budget,
- the applicants agree to work in accordance with the local and/or international regulations regarding the use of animal subjects, human subjects and biological hazards,
- the applicants agree to report twice yearly on the progress of their research.

3. General provision

The applications are reviewed by members of the Scientific Working Group of the OR Foundation. The application must be submitted **in English**.

4. Granting

Grants are limited to a *total* of € 100,000.-; the maximum *annual* payment amounts to € 50,000.-.

If a project is granted to a university or a research group, the grant will not be paid to an individual but to a research account open for the purpose of the project; this does not apply if the grant is approved for a single individual.

5. Grant application

The applicant must submit the GRANT APPLICATION FORM to the OR Foundation either electronically (as a pdf file with original signatures) or in paper form together with a letter of motivation, a short curriculum vitae of the principal applicant, a research schedule, a budget and its corresponding milestones.

Applications will be reviewed twice per year. Accordingly, the deadlines for receiving the applications are **November 30** and **May 15**.

6. Decision

Projects will be supported by the OR Foundation if the majority of the present members of the Scientific Working Group of the OR Foundation approves the project. If the project application is somehow connected with one of the member of the Scientific Working Group, he/she will be excluded from the voting process.

The applicant will be informed of the decision within 4 weeks after the OR Foundation Scientific Working Group meetings in February and July.

6.1. Selected application

The grant can be approved unconditionally or conditionally with further information to be provided such as:

- Detailed project protocol/adaptation of the project protocol
- Approval of competent authorities (in case of human studies, animal studies, studies on stem cells)
- Revision of the budget
- Revision of the research schedule
- Detailed definite timeline.

In case of conditional granting, the applicant will have 4 weeks to complete the application. The applicant will be informed of the final decision by letter within 4 weeks following the receipt of the additional information.

Please note the following rules:

- A grant is accorded for a specific application and must be used for this specific application.
- The grant will be paid according to the milestones referred to in the approval letter.
- Faculty salaries will be funded to a maximum of 10% of the total budget. This does not apply to technicians, graduate students or statistics consultants, for example.
- The OR Foundation would consider to pay approved administrative overheads to the research institutions or universities up to a maximum of 10% of the total budget.

6.2. Rejected application

The applicant will be informed by letter if the application is rejected. The OR Foundation does not need to justify the reason of the refusal. Documents received as paper versions will be sent back to the applicant.

7. Additional information for filling in the application form

7.1. Letter of motivation

The letter of motivation must be signed by the principal applicant and by the department head if applicable. This letter must indicate which appropriate legal issues were considered for the project (e.g., date of submission to the ethics approval and ethics approval number, authorization number for animal studies etc.).

7.2. GRANT APPLICATION FORM

This form is the summary/synopsis of the project and must be signed by all persons listed in the project team. Applications submitted without the GRANT APPLICATION FORM will not be considered.

7.3. Summary for public information

In the *project summary* of the GRANT APPLICATION FORM, the relevance of the intended research to the dental field has to be described in two to five sentences in plain, lay language. If the application is funded, exactly this description will become public information. Therefore, do not include proprietary/confidential information.

7.4. Budget

The budget must list the following:

- Detailed list of material necessary (including if appropriate the material)
- Costs for equipments, facilities, and analyses
- Internal and external manpower costs (e.g., statistician)
- Administrative costs if absolutely needed.

The budget must include a planned payment schedule with project milestones.